

**Employment Notice**

Applications are invited for the following post(s) from citizens of India, who are fulfilling the requisite qualification/specifications as mentioned below on a plain paper duly typed or neatly handwritten in prescribed format only. Applications complete in all respect alongwith all requisite documents, duly self attested, should be addressed to the Comdt, Indian Military Academy, Dehradun.

<b>Name of Post and Pay Level</b>	<b>Total Posts</b>	<b>Unreserved Category (UR)</b>	<b>Schedule Caste (SC)</b>	<b>Schedule Tribe (ST)</b>	<b>Other Backward Class (OBC)</b>	<b>Economically Weaker Section (EWS)</b>	<b>Essential and Desirable Qualifications</b>	<b>Remarks Suitability and physical requirement for Persons with disability (VH/OH/HH)</b>	<b>Other details</b>
<b>Cook Special</b>  Rs. 19,900-63,200 (Level-2)	12	05	01	02	02	02	<b>Essential</b> %& ¼i½ Matriculation pass or equivalent from recognised Board ¼ii½ Must have knowledge of Indian Cooking and proficiency in trade.	01 vac reserved for ESM  Suitability –HH	On this post, duty is in shift.
<b>Cook IT</b>  Rs. 19,900-63,200 (Level-2)	03	02	&	&	&	01	<b>Essential</b> %& ¼i½ Matriculation pass or equivalent from recognised Board ¼ii½ Must have knowledge of Indian Cooking and proficiency in trade.	Suitability –HH	On this post, duty is in shift.
<b>MT Driver (Ordinary Grade)</b>  Rs. 19,900-63,200 (Level-2)	10	04	01	01	02	02	<b>Essential</b> %& ¼i½ Matriculation pass or equivalent from recognised Board ¼ii½ Must possess the Civilian Driving Licence for heavy vehicles and have two years experience of driving such vehicles.	01 vac reserved for ESM	&
<b>Boot Maker/ Repairer</b>  Rs. 19,900-63,200 (Level-2)	01	&	&	&	01	&	<b>Essential</b> %& ¼i½ Matriculation pass or equivalent from recognised Board  ¼ii½ Should be able to carry out all canvas, textile and leather repair and replacement of the equipment and boots.	Suitability –HH	
<b>LDC</b>  Rs. 19,900-63,200 (Level-2)	03	01	&	&	01	01	<b>Essential</b> %& ¼i½ 12 <sup>th</sup> class or equivalent qualification from a recognised Board or University. ¼ii½ English Typing @ 35 w.p.m. on computer. <b>OR</b> Hindi Typing @ 30 w.p.m. on computer (35 words per minute and 30 words per minute corresponding to 10500/9000 KDPH on an average of 5 key depressions for each word.)	Suitability –HH, VH, OH	
<b>Masalchi</b>  Rs. 18,000-56,900 (Level-1)	02	02	&	&	&	&	<b>Essential</b> % Matriculation pass or equivalent from recognised Board and should be conversant with the duties of Masalchi.  Desirable: One year experience in the trade.	01 vac reserved for PH Candidate  Suitability –HH, OH	On this post, duty is in shift.
<b>Waiter</b>  Rs. 18,000-56,900 (Level-1)	11	06	&	01	03	01	<b>Essential</b> % Matriculation pass or equivalent from recognised Board.  <b>Desirable</b> % One year experience in the trade.	02 vacs reserved for ESM	On this post, duty is in shift.

Name of Post and Pay Level	Total Posts	reserved category (UR)	Scheduled Caste (SC)	Scheduled Tribe (ST)	Other Backward Class (OBC)	Economically Weaker Section (EWS)	Essential and Desirable Qualifications	Remarks Suitability and physical requirement for Persons with disability (VH/OH/HH)	Other details
<b>Fatiguesman</b> Rs. 18,000-56,900 (Level-1)	21	10	05	01	04	01	<b>Essential</b> %& %i½ Matriculation pass or equivalent from recognised Board.  %ii½ Must be conversant with the duties of Fatiguesman.	04 vacs reserved for ESM  Suitability – HH	
<b>MTS (Safaiwala)</b> Rs. 18,000-56,900 (Level-1)	26	13	01	01	09	02	<b>Essential</b> % Matriculation pass or equivalent from recognised Board.  <b>Desirable</b> % Conversant with the duties of the respective trades with one year's experience in the trade.	(i) 05 vacs reserved for ESM (ii) 01 vac reserved for PH Candidate  Suitability – HH	&
<b>(Groundsman)</b> Rs. 18,000-56,900 (Level-1)	46	23	07	04	08	04	<b>Essential</b> %& %i½ Matriculation pass or equivalent from recognised Board.  %ii½ Must be conversant with the duties of Groundsman.	(i) 09 vacs reserved for ESM (ii) 03 vacs reserved for PH Candidate  Suitability – HH	&
<b>GC Orderly</b> Rs. 18,000-56,900 (Level-1)	33	17	05	06	04	01	<b>Essential</b> % Matriculation pass or equivalent from a recognised Board or Institution.	07 vacs reserved for ESM	On this post, duty is in shift.
<b>MTS (Chowkidar)</b> Rs. 18,000-56,900 (Level-1)	04	01	01	&	02	&	<b>Essential</b> % Matriculation pass or equivalent from recognised Board.  <b>Desirable</b> % Conversant with the duties of the respective trades with one year's experience in the trade.		On this post, duty is in shift.
<b>Groom</b> Rs. 18,000-56,900 (Level-1)	07	04	&	&	02	01	<b>Essential</b> %& %i½ Matriculation pass or equivalent from recognized Board.  %ii½ Must be conversant with the duties of Groom.	01 vac reserved for ESM  Suitability – HH	
<b>Barber</b> Rs. 18,000-56,900 (Level-1)	02	01	&	&	01	&	<b>Essential</b> % Matriculation pass or equivalent from recognized Board with proficiency in Barber's trade job.  <b>Desirable</b> % One year experience in the trade.	Suitability – HH	
<b>Equipment Repairer</b> Rs. 18,000-56,900 (Level-1)	01	&	&	&	01	&	<b>Essential</b> %& %i½ Matriculation pass or equivalent from recognized Board  %ii½ Should be able to carry out all canvas, textile and leather repair and replacement of equipment and boots.		
<b>Bicycle Repairer</b> Rs. 18,000-56,900 (Level-1)	03	02	01	&	&	&	<b>Essential</b> % Matriculation pass or equivalent from recognized Board and fully conversant with his trade with atleast two years' experience in the trade.	Suitability – HH	

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<b>MTS (Messenger)</b>  Rs. 18,000-56,900 (Level-1)	<b>02</b>	01	&	01	&	&	<b>Essential</b> % Matriculation pass or equivalent from recognised Board.  <b>Desirable</b> % Conversant with the duties of the respective trades with one year's experience in the trade.	Suitability –HH & LV	
<b>Laboratory Attendant</b>  Rs. 18,000-56,900 (Level-1)	<b>01</b>	&	01	&	&	&	<b>Essential</b> % Matriculation from a recognised Board or Institution with Science as a compulsory subject from a recognized School or Board.		

**Abbreviations :-**

HH-Hearing Impaired, OA-One Arm, OL-One Leg, BL-Both Leg, OAL-One Arm and One Leg, LV-Low Vision, S-Sitting, ST-Standing, W-Walking, MF-Manipulation by Fingers, SE-Seeing, RW-Reading and Writing, H-Hearing & C-Communication.

**2. IMPORTANT INSTRUCTIONS :-**

- (a) A candidate must be a citizen of India and should not have more than one spouse alive. The number of vacancies mentioned above is provisional. The Comdt, Indian Military Academy reserves the right to change the number of vacancies if necessary.
- (b) Reservation for ex-servicemen falls under category of horizontal reservation which cuts across vertical reservation i.e. reservation for SC/ST/OBC/EWS (in what is called interlocking reservation). The person selected against the Ex-servicemen/PH quota has to be placed in the appropriate category of General (unreserved), SC/ST/OBC/EWS, as the case may be.
- (c) **Posts Which Are Not Suitable For Female Candidates** : MT Driver(OG), Cook Special, Cook IT, Boot Maker/Repairer, Masalchi, Waiter, Groom, GC Orderly, Equipment Repairer, Barber, Bicycle Repairer and Chowkidar.

Ser No		Details
1.	Age Limit	18 to 27 Years for MT Driver (OG), Lab Attendant and GC Orderly Not exceeding 27 years and not less than 18 years. For all other posts 18 to 25 Years. Relaxation for age limit :- (a) The upper age limit relaxable for Govt Servant and ex servicemen candidates as per existing Govt Rules in this regard. (b) For SC/ST candidates five years. (c) For OBC candidates three years (on production of non creamy layer certificate) (d) For PH candidate ten years.
2.	Fees	(a) Crossed Indian Postal Order (IPO) of value of Rs 50/- (Rupees Fifty Only) in favour of the Comdt, Indian Military Academy, Dehradun. The postal order should be issued on or after the date of publication of the advertisement. (b) Candidates belonging SC/ST/OBC/PH and Ex-Servicemen/ EWS are exempted from application fee. (c) The application fee is non- refundable.
3.	Photograph	One recent passport size photograph (not more than three months old) is to be pasted on the space earmarked in the application format. Besides, two additional photographs duly self attested (on front side) are to be enclosed separately with the application.
4.	Crucial date	The crucial date for determining the age limit shall be the last date of receipt of application.
5.	Last date of submitting Application Form	<b>2022 1400 Hrs.</b>
<b>Applications will be accepted through Registered post/Speed post. Enclose two self address</b>		

envelopes ( size 9”X 4”) with Rs 5 /- stamp affixed on it. Documents and certificates should be tagged properly. Proforma for application form is enclosed at Appendix ‘A’. Incomplete application forms will not be accepted.

Note:- For detailed advertisement please refer to Employment Newspaper dated 4 september 2021.

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